



PROGRAM BULLETIN

IICPB.2011.01

May 10, 2011

By December of 2012 we will only use SWIFT (Secure Web Internet File Transfer) for incoming and outgoing files and reports.

Impact to:	All Participating Agencies
Purpose:	<p>To inform you to begin transitioning your current file exchange formats to SWIFT (Secure Web Internet File Transfer). This includes both incoming and outgoing files, as well as paper reports. Our goal is to have 80% of all agencies using SWIFT by the end of 2011, with the remaining 20% using SWIFT by December, 2012.</p> <p>As of 5/1/11 new agencies may only use SWIFT or paper for their account submissions. New agencies choosing paper will also need to transition to SWIFT by the dates listed above.</p>
Required Action:	<p>We urge you to start the process of converting to SWIFT now.</p> <p><i>If you currently submit SWIFT files:</i> Please contact us to request your "From FTB" files sent through SWIFT. "From FTB" files include your fallout reports and your weekly offset reports.</p> <p><i>If you do not submit SWIFT files at this time:</i> Please contact us in order to register for SWIFT.</p> <p><i>If you submit or receive files electronically (not SWIFT):</i> We understand you may require significant IT resources in order to convert to SWIFT. If this is the case, please contact us to provide a date which works for your agency.</p> <p><i>If you submit accounts using paper:</i> We can provide you an Excel template you can use to convert your account submissions to a SWIFT-ready format.</p>
For Questions:	Interagency Intercept Desk, Franchise Tax Board IICGroup@ftb.ca.gov or 916.845.5344